



*West Cities Police Communications Center
Joint Powers Authority*

**MINUTES OF THE WEST CITIES POLICE COMMUNICATIONS CENTER
MEETING OF THE BOARD OF DIRECTORS
November 21, 2023**

CALL TO ORDER

A Meeting of the West-Comm Board of Directors was called to order at 4:33 p.m. on Tuesday, November 21, 2023, in the Emergency Operations Center training room of the Seal Beach Police Department, 911 Seal Beach Boulevard, Seal Beach, California, by Board Secretary Kasandra Edwards.

ROLL CALL

PRESENT:

Board of Directors:

Board Member, Lisa Landau, City of Seal Beach
Alternate, Anne Mallari, City of Cypress

Administrative Oversight Staff:

Peter Grant, City Manager, City of Cypress

Technical Operations Committee:

Mark Lauderback, Chief of Police, City of Cypress
Michael Claborn, Chief of Police, City of Los Alamitos
Michael Henderson, Chief of Police, City of Seal Beach

Treasurer:

Matt Burton, Finance Director, City of Cypress

Secretary:

Kasandra Edwards, Police Communications Director, West-Comm

General Counsel:

Michael Daudt, General Counsel, City of Los Alamitos

Staff:

Barbara Arenado, Director of Finance, City of Seal Beach
Craig Koehler, Director of Finance, City of Los Alamitos
Lindsay Lenart, Dispatch Manager, West-Comm

ABSENT:

Vice Chairperson, Scott Minikus, City of Cypress
Chairperson, Jordan Nefulda, City of Los Alamitos
Chet Simmons, City Manager, City of Los Alamitos
Jill Ingram, City Manager, City of Seal Beach

ORAL COMMUNICATIONS

None

OLD BUSINESS:

None

CLOSED SESSION

The Board of Directors, AOS, JPA Treasurer, Secretary and General Counsel went into closed session at 4:34 pm. The following items were discussed:

Conference with Labor Negotiator
Pursuant to Government Code Section 54957.6
Agency Negotiators: Administrative Oversight Staff, JPA Treasurer and Secretary
Employee Organizations: West-Comm Police Employee Association

General Counsel reported the Board reconvened with no reportable action to be taken at 4:54 pm.

CONSENT CALENDAR:

All matters listed on the agenda under "Consent Calendar" are to be considered by the JPA Board to be routine and will be enacted by one motion approving the recommendations listed on the Agenda.

Alternate Board Member Mallari motioned to approve Consent Calendar items. Board Member Landau seconded, and the motion passed.

Aye: Mallari, Landau
Nay: None
Abstain: None
Absent: Nefulda, Minikus

1. Approve Minutes – Meeting of May 16,2023

Recommendation: Approve as submitted

2. Receive and File the Financial Reports for the Period Ended September 30, 2023

Recommendation: Receive and file financial report for the period ended September 30, 2023

3. Approve FY 2022-23 Carryover Encumbrances and Continuing Appropriations to FY 2023-24

Recommendation: Board of Directors authorize the appropriation of \$6,616 in FY 2023-24 for the carryover of items encumbered on June 30, 2023

4. Approve Purchase Agreements with Digital Scepter for Firewall Systems and Maintenance, and Pure Storage for Data Storage and Maintenance

Recommendation: Board of Directors:

1. Approve an agreement for \$25,190.10 with Digital Scepter, for the purchase of network security firewalls and support; and
2. Approve an agreement for \$80,106.69 with Pure Storage, for the purchase of computer data storage and maintenance; and
3. Approve an additional appropriation of \$7,410 using accumulated set-asides for the CAD/RMS system.

5. Approve a contract with SDI Presence for Information Technology Management Services

Recommendation: Board of Directors approve a three-year professional services agreement with SDI Presence, with an option to extend the contract for two one-year periods, at an annual cost of \$24,993 for fiscal year and a five percent increase each year thereafter.

6. Approve the Purchase of Dispatch Consoles

Recommendation: Board of Directors:

1. Approve an agreement with Russ Bassett for the purchase of six new consoles for \$160,986; and
2. Approve an additional appropriation of \$10,986 for the purchase

7. Receive and File the Basic Financial Statements and Independent Auditors' Report and Audit Letter for the Fiscal Year Ended June 30, 2023.

Recommendation: Board of Directors receive and file financial statements and audit letter.

NEW BUSINESS:

None

DISCUSSION ITEMS:

#1 – Comments from the Board of Directors

Alternate Board Member Mallari expressed her appreciation for the work West-Comm does.

#2 – Comments from the Administrative Oversight Staff

None

#3 – Comments from Technical Operations Committee:

None

ADJOURNMENT:

There being no further business, the General Counsel adjourned the meeting at 4:57 pm. The next Regular Board Meeting will be in person at 4:30 pm on May 21, 2024, at the Seal Beach Police Department.



Board Member

5/21/24

Date