



*West Cities Police Communications Center
Joint Powers Authority*

**MINUTES OF THE WEST CITIES POLICE COMMUNICATIONS CENTER
MEETING OF THE BOARD OF DIRECTORS
November 19, 2024**

CALL TO ORDER

The West Cities Police Communications conducted this meeting at 4:33 pm on Tuesday, November 21, 2024, in the Emergency Operations Center training room of the Seal Beach Police Department, 911 Seal Beach Boulevard, Seal Beach, California, by Board Secretary Kasandra Edwards.

ROLL CALL

PRESENT:

Board of Directors:

Board Member, Scott Minikus, City of Cypress
Board Member, Jordan Nefulda, City of Los Alamitos
Board Member, Lisa Landau, City of Seal Beach

Administrative Oversight Staff:

Peter Grant, City Manager, City of Cypress
Chet Simmons, City Manager, City of Los Alamitos
Patrick Gallegos, City Manager, City of Seal Beach

Technical Operations Committee:

Mark Lauderback, Chief of Police, City of Cypress
Michael Claborn, Chief of Police, City of Los Alamitos
Michael Henderson, Chief of Police, City of Seal Beach

Treasurer:

Matt Burton, Finance Director, City of Cypress

Secretary:

Kasandra Edwards, Police Communications Director, West-Comm

General Counsel:

Michael Daudt, General Counsel, City of Los Alamitos

Staff:

Barbara Arenado, Director of Finance, City of Seal Beach
Shanna Jacobs, Office Assistant, West-Comm

ORAL COMMUNICATIONS

None

OLD BUSINESS:

None

CONSENT CALENDAR:

- 1. Approve a Three-Year Agreement with Dell for Microsoft Office Email and Server Licensing**

Recommendation: Approve a three-year agreement with Dell for a total cost of \$47,217.39 for Microsoft licensing of Office 365 and server software.

- 2. Approve Meeting Minutes – Meeting of May 21, 2024**

Recommendation: Approve as submitted

- 3. Receive and File the Financial Reports for the Period Ended September 30, 2024**

Recommendation: Receive and File financial reports

- 4. Approve FY 2023-2024 Carryover Encumbrances and Continuing Appropriations to FY 2024-2025**

Recommendation: Authorize the appropriation of carryover

Board Member Landau motion to approve Consent Calendar items. Vice Chairperson Minikus seconded, and the motion passed.

Aye: Landau, Minikus, and Nefulda
Nay: None
Abstain: None
Absent: None

NEW BUSINESS:

None

DISCUSSION ITEMS:

#1 – Comments from the Board of Directors

None

#2 – Comments from the Administrative Oversight Committee

None

#3 - Comments from the Technical Operations Committee

CLOSED SESSION:

The Board of Directors, AOS, JPA Treasurer, JPA Secretary, Staff and Legal Counsel, went into Closed Session at 4:37 p.m. The following items were discussed:

CONFERENCE WITH LABOR NEGOTIATOR PER GOVERNMENT CODE SECTION 54957.6

AGENCY REPRESENTATIVES: Communications Director, JPA Treasurer

EMPLOYEE GROUPS: West-Comm Police Employee Association (WCPEA)

The meeting reconvened at 4:56 p.m. and General Counsel reported that no reportable action was taken in Closed Session.

ADJOURNMENT:

There being no further business, General Counsel adjourned the meeting at 4:57 p.m. The next Regular Board Meeting will be at 4:30 p.m. on May 20, 2025, at the Seal Beach Police Department.



Board Member

12/18/24

Date